

# Wedding Stationery Order Form

Please print a copy of this form

Contact Name & Address
Tel: No: ... ..



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Please supply the following stationery items:

### Wedding Invitations:

Design	Card Texture	Size S/M/L	Quantity	Price
We can print Bride/Groom's Christian Names and the date of your Wedding on the front of the invitation. Please delete as applicable - <b>Yes Please/No Thank you</b>				<b>No charge</b>

### Evening Invitations

(Small size only):

Design	Card Texture	Quantity	Price
We can print Bride/Groom's Christian Names and the date of your Wedding on the front of the invitation. Please delete as applicable – <b>Yes Please/No Thank you</b>			<b>No charge</b>

### Acceptance Card

Card to match invitations

Quantity	Price

### Order of Service (3 fold card)

Medium weight white card

Quantity	Price

### Order of Ceremony:

(Large size only)

Design	Card Texture	Quantity	Price

### Place Name Cards

Card to match invitations

Design	Quantity	Price

### Thank You cards

### Thank You Postcards

Card to match invitations

Design	Quantity	Price

**Please note:**  
 Changes to design or text after the samples have been approved may incur extra charges.  
 Additional information is required, please ensure you complete the form overleaf.

### TOTAL PRICE

£
£

**20% Deposit enclosed with order**

**Please make cheques payable to Poppy Designs  
 Additional payments will be required as goods are delivered**

The following information will also be required to fulfil your order:

**PLEASE USE BLOCK CAPITALS FOR CLARITY**

The date and time of the ceremony:

Location of the ceremony:

Location of the reception:

Names of the persons sending out the invitations:  
(Traditionally the Bride's parents)

Address to which acceptances should be returned:

Bride's full name:

Bridegroom's full name:

Name of the Best Man:

Names of the Bridesmaids:

Names of the Ushers:

Names of any Readers during the ceremony:

If place name cards are ordered I shall require a complete guest list 2 weeks prior to the date of the wedding.

If Order of Service/Order of Ceremony ordered I shall need the chosen Hymns/songs, Readings etc. for the order of service and a complete order of service as agreed with the officiating clergyman/Registrar in a civil ceremony.

**Please attach any additional information you consider relevant or wish to be included,  
or, you can call me and we'll arrange to go through it together.**

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